

**BYLAWS
of the
REGINA SPORTS HALL OF FAME (Hall)**

amended April 2024

ARTICLE I

PURPOSE

1.1 The business that the Hall may carry on is limited to the promotion, operation, management and maintenance of the Regina Sports Hall of Fame Inc. in the City of Regina; to recognize and honour sporting achievements and to preserve that which is significant to sport in Regina; and in this regard, may solicit donations or grants and accept gifts and bequests and may do all other things incidental thereto as may be necessary, except as limited or restricted herein.

ARTICLE II

MEMBERSHIP

2.1 The Hall shall be supported by a membership made up of individuals or provincial or local organizations either mandated, involved or interested in highlighting the achievements of athletes, teams, builders and supporters of sport in Regina.

Annual membership fees are set by the Board of Directors in two categories:

- Individual Membership
- Group or Organization Membership

2.2 To obtain membership, an individual or organization must complete an application form and pay the prescribed fee.

2.3 Honorary Members - Persons who have been inducted into the Hall of Fame as individuals or members of teams shall be Honorary Members of the Hall and will receive invitations to each Induction Ceremony. No membership fee is to be paid or voting privileges granted.

2.4 Any member may withdraw from the Hall at any time by notice to the Hall, but upon such withdrawal the member shall not be entitled to a refund of any portion of the fees that the member may have paid. If any member is in arrears for fees for any year, such member may be suspended at the expiration of six (6) months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the Hall until reinstated. (2024)

ARTICLE III

BOARD OF DIRECTORS

3.1 The supervision and control of the Regina Sports Hall of Fame Inc. shall reside in the Board of Directors, herein called the "Directors".

3.2 The Board of Directors shall be composed of a maximum of eleven (11) members - nine (9) elected and the Past President and one Member at Large appointed by the Board. (2020 and 2024)

3.2.1 Three (3) Directors shall be elected from the membership each year for a three-year term except for the Past President who will serve until the end of the President's term and the Member at Large who will serve a one-year renewable term. Directors shall be eligible for re-election for one additional three-year term. No Director shall serve a third term until retiring for at least one year. (2024)

3.3 The Directors shall serve without remuneration and no Director shall directly or indirectly receive any profit from the position such as. Notwithstanding the foregoing, Directors may be reimbursed for reasonable out of pocket expenses incurred in the course of the carrying out their duties as Directors (2024)

3.4 The office of a member of the Directors shall be vacated if:

- a. The Directors ceases to be a member of the Hall;
- b. The Director serves notice in writing to the Hall, resigning office.
- c. The Director has acted in a manner that is unethical or harmful to the Regina Sports Hall of Fame.

3.5 Any vacancy in the Board of Directors shall be filled by appointment for the balance of the term by the Board of Directors.

3.6 Indemnity: Provided a Director or officer or employee or former Director, officer or employee acted honestly and in good faith with the view to the best interest of the Hall and the case of criminal or administrative action or proceeding that is enforced by the monetary penalty, the individual had reasonable grounds to believe that the individual's conduct was lawful, the Hall shall indemnify each Director, officer and employee and former Director, officer or employee against and all liability and all reasonable expenses in the connection with or resulting from any claim, action, suit or proceeding in which the Director, officer or employee becomes involved as a party or otherwise by reason of having been a Director, officer or employee of the Hall. (2024)

ARTICLE IV

DUTIES OF DIRECTORS

- 4.1 The supervision and control of the Hall shall be managed by the Directors.
- 4.2 The Directors shall be solely responsible for the securing, control and accounting of the finances of the Hall.
- 4.3 The Directors shall be responsible for the suitable and final selection of those to be recognized.
- 4.4 The Directors may appoint staff to administer the Regina Sports Hall of Fame in accordance with the policies and directives decided upon by the Directors. (2024)

ARTICLE V

OFFICERS

- 5.1 The officers of the Hall shall be the Past President (who shall be the Chair of the Nominations Committee of the Board), President, Vice President, Secretary, Treasurer and such other officers as the Directors may from time to time appoint.
- 5.2 The officers shall be elected by the Directors from among their members at the first meeting of the Directors after the annual election of the Directors.
- 5.3 The officers shall be elected for a term of one year.
- 5.4 The President shall preside at all meetings of the Directors and of the Hall. In the event that the President is unable to attend, the Vice-President shall preside at the meetings and the Vice-President is unable to attend the President shall appoint one of the Directors to serve as Chair of the meetings.
- 5.5 The Treasurer shall be responsible to see that full and accurate accounts of the receipts and disbursements of the Hall are maintained.
- 5.6 There shall be four standing committees:
- a. Selection for Induction Committee
 - b. Funds Development and Marketing Committee
 - c. Constitution and Bylaws Committee
 - d. Ceremonies Committee

Any other committee as deemed necessary may be formed.

ARTICLE VI

PROCEEDINGS OF DIRECTORS

6.1 The Directors may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they may determine.

6.2 A meeting of Directors may be called by the President. A meeting of Directors must be called by the President upon receipt of a written request of three (3) Directors. A minimum of four (4) Directors meetings shall be convened each year.

6.3 Notice of a meeting shall be given to the Directors at least seven (7) days prior to the date of the meeting. By unanimous consent, the Directors may meet at any time without notice.

6.4 Fifty percent of the number of Directors or more shall constitute a quorum for the purpose of a meeting of the Directors.

6.5 Motions presented at Directors' meetings shall be approved or defeated by a majority vote of the Directors present. In the event of a tie vote, the President or designate will reserve the right to cast a final and deciding vote.

6.6 All votes will be conducted by show of hands with the following exception:

a. Elections may be conducted by request of (6) Directors. (2024)

6.7 Proxy votes will not be accepted.

ARTICLE VII

ANNUAL GENERAL MEETING

7.1 The Annual General Meeting of the Hall shall be called within four (4) months of the fiscal year end.

7.2 Notice of the Annual General Meeting shall be delivered electronically or mailed to each member not less than forty-five (45) days before the meeting is to take place. (2024)

7.3 Twelve (12) members shall constitute a quorum. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for seven (7) days at the same time and place and those present at the adjourned meeting shall constitute a quorum.

7.4 At every Annual General Meeting, there shall be presented a report of the Directors, of the affairs of the Hall for the previous year, including a financial statement of the Hall, the auditor's report and such other information or reports relating to the Hall's affairs as the Directors deem necessary including a budget for the upcoming year. An auditor's report may be requested by a majority vote of the membership. (2024)

7.5 Motions presented at the Annual General Meeting shall be approved by a majority vote. In the event of a tie vote, the Chair will reserve the right to cast a final and deciding vote.

7.6 All votes will be conducted by show of hands with the following exception:
a. Elections may be conducted by secret ballot by request of 7 members. (2024)

7.7 All members as defined in article 2.1 shall be granted voting privileges. Individuals will receive one (1) vote, groups and organizations will receive two (2) votes. At no time will a proxy vote be accepted nor will any one (1) individual carry more than one (1) vote during the Annual General Meeting.

ARTICLE VIII

SPECIAL MEETING

Meetings of the members of the Regina Sports Hall of Fame Inc., other than the Annual General Meeting, shall be known as Special Meetings.

8.1 Special Meetings may be called by the President as and when the President considers it necessary. The President shall call a Special Meeting when requested to do so in writing by at least ten (10) members.

8.2 Notice of Special Meetings shall be delivered electronically or mailed to members not less than five (5) days before the meeting is to take place. The notice shall also indicate the general nature of the matters to be dealt with at the Special Meeting. (2024)

8.3 Twelve (12) members shall constitute a quorum. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for seven (7) days at the same time and place and those present at the adjourned meeting shall constitute a quorum.

8.4 Voting shall be by show of hands except where a ballot is requested by at least five (5) members.

ARTICLE IX

NOMINATION FOR RECOGNITION

9.1 Nominations may not originate with the Board of Directors or the Selection Committee members.

9.2 The nomination process will be open and encourage submissions from individuals, organizations and schools. Local sport organizations should be encouraged to submit nominations. Responsibility for nomination preparation rests with the nominator.

9.3 Nominations shall cover in detail the athletic accomplishments or service record, or both, of the person(s) nominated. The accomplishments or service records should be supported by documented evidence.

9.4 Nominations shall reflect upon the character and conduct of the person(s) nominated. Nominations should be supported by letters of reference from exemplary individuals from the organization and/or community.

9.5 All costs associated with the nomination process are the responsibility of the nominator.

9.6 Nominations must be received by the Board of Directors of the Regina Sports Hall of Fame by June 1 each year. (2024)

9.7 The final decisions respecting the eligibility of athletes, teams, builders and patrons is to be made by the Board of Directors on the basis of established criteria.

ARTICLE X

ELIGIBILITY OF ATHLETES FOR NOMINATION

10.1 The nominee must have represented sport with distinction in athletic competition.

10.2 The conduct of the nominee will not bring discredit to the Hall.

10.3 The nominee must be an individual with substantial connections to Regina.

ARTICLE XI

ELIGIBILITY OF BUILDERS

11.1 The nominee must have served sport in Regina for a period of years not necessarily consecutive.

11.2 The nominee must have served sport with distinction.

11.3 The conduct of the nominee will not bring discredit to the Hall.

11.4 The nominee must be an individual with substantial connections to Regina.

11.5 The term "builder" should be defined to illustrate a variety of functions including coach, official, administrator, patron, media and sports medicine.

ARTICLE XII

ELIGIBILITY OF CHAMPIONSHIP TEAMS

12.1 A nomination in the team category will be considered when it consists of two or more members who perform collectively.

12.2 Regina teams winning local, provincial, national, international or world championships or reaching the ultimate level of achievement in their sport will be eligible for nomination.

12.3 The conduct of the nominated team will not bring discredit to the Hall.

12.4 The team must have substantial connections to Regina.

12.5 Team personnel including coaching staff, trainers, equipment managers, general manager, medical personnel and president will be included as inductees. Administrative staff, mascots and other club volunteers will not be considered inductees.

ARTICLE XIII

ELIGIBILITY OF PATRONS

13.1 The nominated individual, business, or organization must have provided financial or "in-kind" support for sport in Regina for a period of years not necessarily consecutive.

13.2 The nominated individual, business or organization must have supported sport with distinction.

13.3 The conduct of the nominated individual, business or organization will not bring discredit to the Hall.

13.4 The nominated individual, business or organization must have substantial connection to Regina.

13.5 The term "patron" should be defined to illustrate a variety of functions including financial support, facility development, program development, media, human resources and athlete services.

ARTICLE XIV

SELECTION OF NOMINEES FOR RECOGNITION IN THE HALL

14.1 The final decision of these individual athletes, championship teams, sports figures, executives of sport and others to be recognized in the Regina Sports Hall of Fame Inc. shall be the final decision and responsibility of the Directors on the basis of established criteria for each of the categories.

ARTICLE XV

CUSTODY AND USE OF SEAL

15.1 The Regina Sports Hall of Fame may adopt an engraved seal which shall be in the usual form, bearing upon the face the words "Regina Sports Hall of Fame Inc.". The seal of the Hall shall be in the custody of the President or such other person as may be designated by the Directors and all such papers or documents required to be sealed on behalf of the Regina Sports Hall of Fame Inc. shall be sealed in the presence of such persons as may be designated by resolution of the Directors. (2024)

ARTICLE XVI

SIGNING AUTHORIZATION

16.1 Any two of the following may be authorized to draw and sign cheques, bills or exchange and other negotiable instruments: President, Vice-President and/or Treasurer.

ARTICLE XVII

AUDIT

17.1 The accounts of the Hall may be audited by an auditor appointed at the Annual General Meeting of the Hall if requested by a majority vote of the membership. (2024)

ARTICLE XVIII

AMENDMENTS

18.1 A member supported by a seconder may propose amendments to the Bylaws by submitting such amendments in writing to the Directors at least thirty (30) days in advance of a General Meeting. The Directors will circulate to the membership at least twenty-one (21) days in advance by a notice of intention to propose the resolution. The amendment shall only be made after the motion to amend has been passed by a two-thirds majority of those present and voting at a General Meeting.

ARTICLE XIX

WINDING UP

19.1 Subject to the Non-profit Corporations Act, on dissolution of the Regina Sports Hall of Fame Inc., its properties and assets shall, after the payment of all liabilities, be donated by the Regina Sports Hall of Fame Inc. to the Saskatchewan Sports Hall of Fame and Museum.